


Lic.No.: 584/062/063



a prospectus for
**an employment
services**



 +977 1 4002602
+977 9823441434

 Panipokhari, Kathmandu, Nepal.
 info@universalintl.com.np
 raj@universalintl.com.np

www.universalintl.com.np

WORKING COUNTRIES

Gulf Countries	Kuwait
Malaysia	Bahrain
Oman	UAE

European Countries &

Nepal Government
Othorised Countries...





Contents

Message from Chair Person	02
Introduction	03
Company Profile	04
Our Services	05
Vision	06
Why Us	07
Recruitment Procedure	08
Required Documents	09
Job Categories	10
Licenses and Certificates	12
Nepal Short Biography	16
About Nepal	17



Message from Chairperson



I would like to introduce you to **Universal International Pvt. Ltd.** located at Panipokhari, Kathmandu, Nepal. It is one of the most dynamic and modern human resource supply company of Nepal. Reliability, Sincerity and Honesty these are the qualities on which foundation of **Universal Int'l** are laid.

We have been in the human resource supply for almost a decade and in the duration of this period, we, at Universal International, have managed to build an impeccable and formidable reputation in the market which is hard to beat.

With these qualities as our foundation stone, we look forward to build a strong future, hand in hand with all our business associates.

The primary objective of this company is to create a quality outlet for addressing the ever growing international demands for skilled, semi-skilled and unskilled workers for human resource supply industry. The company offers a combination of services that is carefully addressed as per the specific requirement of all our customers.

Operational excellence is a result of modern system implemented in its due place but when it is tied up with commitment and competent workforce, the output is bound to be a great magnitude as such with Broadway Overseas Employment.

I welcome you to be a part of the **Universal International Pvt. Ltd.** experience, and kindly ask you to give us the privilege to serve you and your company to your fullest satisfaction.

Best Regards
Raj Kumar Thapaliya
Chairperson





Introduction

Universal International Pvt. Ltd. Regd. No. 36862 company registered office of the Government of Nepal registered in 2005 is an authorized company by Government of Nepal to foreign employments under the license No. 584/062/063, we have been supplying skilled and non-skilled work force to different employers around the globe. Nepalese worker are well-known for their hardworking and efficiency. They bear responsibilities and are disciplined. As per our research and experience, the employers are highly satisfied with Nepalese worker around the world. We undertake complete, responsibility to recruit any category of personal from Nepal on behalf of any legally authorized and genuine overseas employment regulations on the government on Nepal and that of the country of employment. With the perennial co-operation and support from hard working people like you and our reputed company, we will always be able to preserve our status being the top Manpower consultants of Nepal and we like to play a significant role in your country's economic development by improving economic condition of the people.

Providing outstanding services to our valued clients, we have proved ourselves as renowned manpower consultants. It is needless to say that we are able to gain an immense goodwill in the international manpower recruitment Market.

We have been providing trained Gurkha ex-military personnel for Maritime security projects of our esteemed Indian partner (Elite Marines Security Consultants, www.demsc.com) since last more than seven years.

We, therefore, look forward to working with your esteemed organization in the days to come for mutual benefit.

It would be highly appreciated if you keep in touch with us.



company **profile**

Key Informations

Name of Company : **Universal International Pvt. Ltd.**
Govt. License No. : 584/062/063

OFFICE DETAILS

Chairman : Raj Kumar Thapaliya
Address : Panipokhari, Kathmandu, Nepal.
Telephone : +977 1 4002602
Mobile No. : +977 9823441434, 9841144947
Email : info@universalintl.com.np, raj@universalintl.com.np
Website : www.universalintl.com.np

Type of Business : Recruitment for Overseas Jobs & Placement
Type of Establishment : Private Limited
Attorney : Law Consultancy, Kathmandu, Nepal.





Our **Services**

We are one of the leading and recognized manpower of Nepal. We recruit professionals, skilled, semi-skilled, and unskilled work forces from Nepal to the countries approved by the Government of Nepal for foreign employment. Our main goal is to provide competitive, efficient and reliable resource solutions. We recruitment service are on various Gulf Countries, European Countries including different countries of South America & North America.

Currently Available Categories

- Butchers
- Baker
- Welder
- Production Workers
- General Workers
- Construction Labour
- Packing Workers
- Factory Workers
- Nurse
- Agriculture workers
- Cook
- Assistant cook
- Housekeeping
- Coffee maker
- SPA therapists
- Nanny
- Caregivers
- Domestic helpers

- Maritime security operators
- Basic security operators
- Trailer drivers
- Steel fixers
- Scaffolders
- Electrician
- Builders
- Bricklayers
- Facade
- Painters
- Tilers
- Plumbers
- Carpenters
- Insulation fitter
- Plasterers
- Wallpapering and facing wall
- Pickers
- Warehouse workers
- Cleaners



Our Vision

Universal International Pvt. Ltd. intends to uphold the principles of integrity, quality service, creativity and professionalism so that we can provide quality service to our clients and service seekers. Our mission and vision is to provide manpower and employment service which benefits both the employers and the employees and establish ourselves as a staffing agency which is reliable, honest and committed.



We envision ourselves as a premier global human resource service provider. Universal International Pvt. Ltd. has created a bridge for the Nepali workers to the rest of the world so that they can be well-placed in a good firm abroad. Our vision is to act a connecting link between manpower and the prospective agencies so that best employee-employer match can be found worldwide.

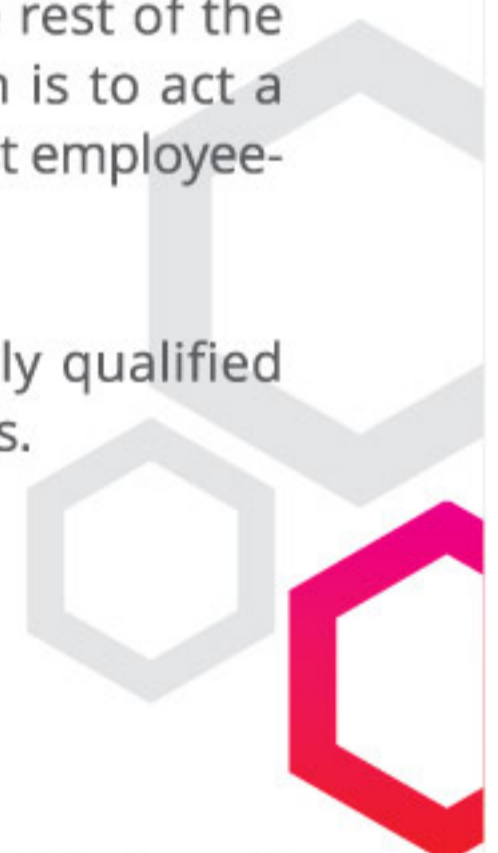
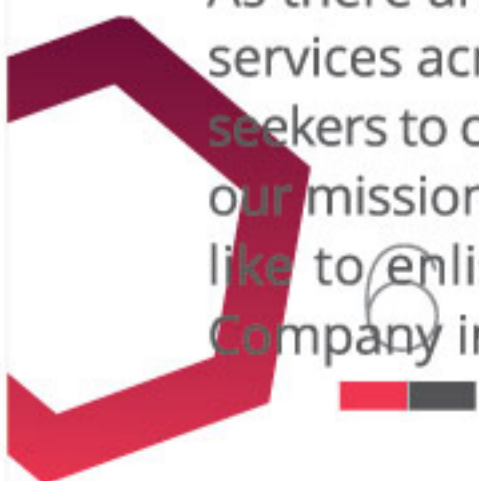
We supply several of manpower in the technical fields like that of highly qualified engineers to manual labors in Gulf countries and many European Countries.

Our Commitment

Universal International Pvt. Ltd. is fully committed to the complete satisfaction of both overseas employment seekers as well as the overseas Employment providers. Universal International Pvt. Ltd. is a manpower recruitment agency which is committed to provide appropriate job opportunities to the ones who are desirous of overseas employment and helps them to find the right job and secure them a better future.

At the same time, **Universal International Pvt. Ltd.** is also committed to its valued overseas employers who are seeking a talented, honest and dedicated manpower. Universal International offers them to provide the solution as we strive to select the best and skilled candidates for the overseas employers.

As there are so many Manpower Companies in Nepal operating to provide manpower services across several countries, it might as well be difficult for the prospective service seekers to choose a right and reliable Manpower Company. As we have already mentioned our mission and vision, we need not speak more about the company. But, we would still like to enlist few points that describes us why we are the fore running Manpower Company in Nepal.



WhyUs

We have always had our permanent clients staying loyally with us and furthermore, they are making recommendations that inspire us to add newer clients into our portfolio.

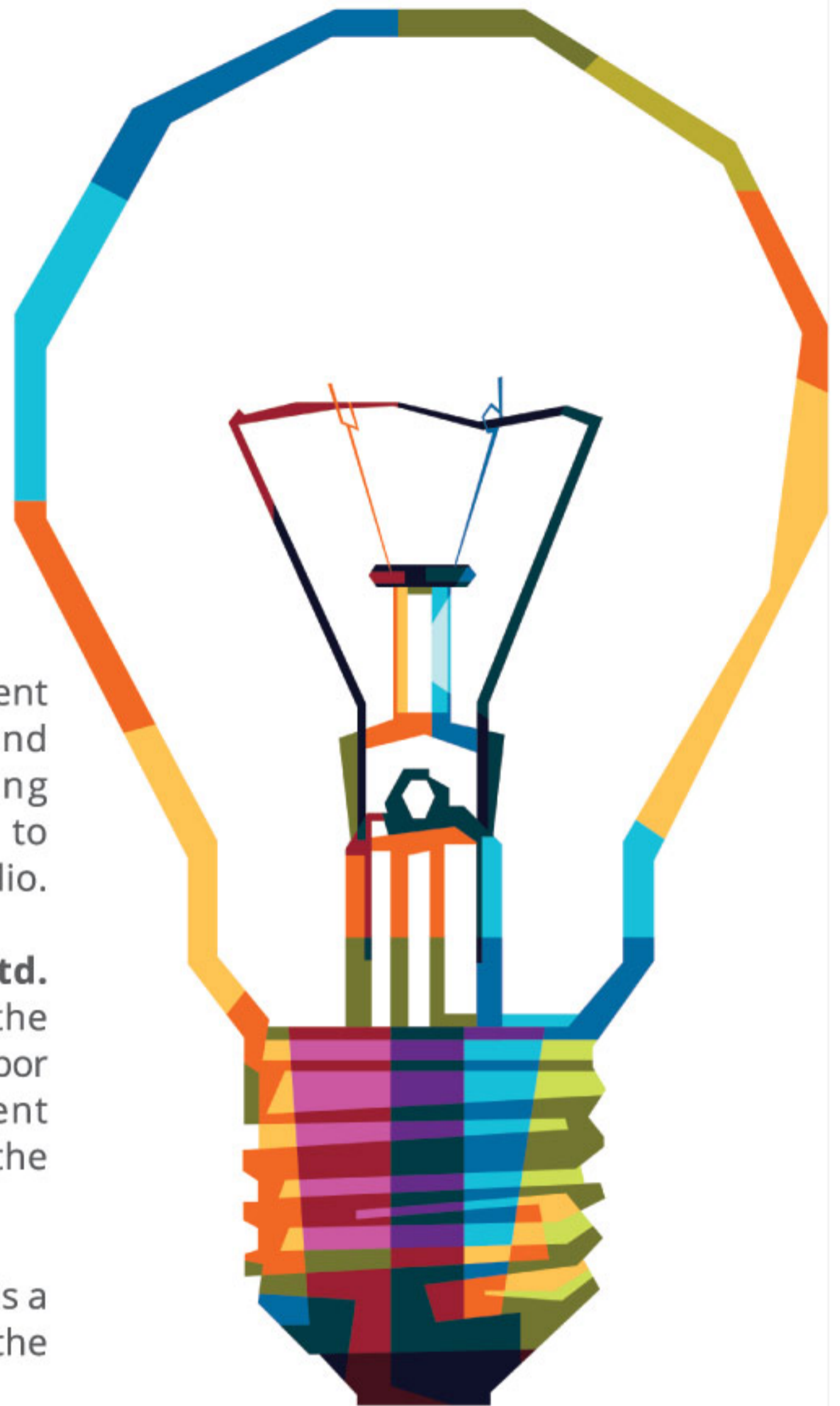
Universal International Pvt. Ltd. always works in symbiosis with the government of Nepal, the existing labor laws and hence is a government authorized company to provide the manpower service.

Universal International Pvt. Ltd. is a trusted and established name in the industry of manpower.

Employment opportunities that are generated and provided through Universal International are always safe and of the highest quality.

Foreign employers trust us for the amount of experience we have and also for the sort of service we have been providing over the years.

Our clients say that through all the years in business we have proved ourselves worth in the business and somebody who can be banked upon by the employers and also the service seekers.



Recruitment Procedure

Selection of Candidates

We maintain a up-to-date data bank with due information about the workers categorized as professional, skilled, semi-skilled and unskilled labor. Selection is made purely on merit and professional basis and not on racial, secretarial or on the basis of recommendation. We are confident that the personnel selected by our selection committee will definitely earn reputation and appreciation from the overseas employers.

Trade Test

A practical test will be conducted by our engineers and the selection committee at the Technical Training Institute. If the company wants to choose the employee directly by an oral interview and the practical test, the trade test will be taken at our office where our selection committee will oversee the test, and recommend the workers for the respective job.

Medical Checkup

Only the selected candidates will to be sent to the authorized hospital or clinic for medical examination. The candidate, after getting the medical report, and after having recognized the physical fitness for employment, will be eligible to sign the employment contract.

Endorsement of Visa

The Universal International Pvt. Ltd. proceeds the procedures of visa endorsement through the concerned Embassy after receiving the original visa documents from the prospective employer. Power of attorney mentioning salary, duty hours, food accommodation and other benefits will be provided by the company and also the power of attorney will be authorized to us to take forward all the necessary procedures and arrangements.

Traveling Agreement

In all the cases, we send the visa endorsements, passports to concerned airlines to confirm the scheduled flight from Nepal to the concerned city or the country. PTA may be sent to any airlines operating from Kathmandu under intimation to us.

Orientation

The adaptability of the candidate to the condition of service is given the prime importance during recruitment period. In all cases, they are given orientation to maintain understanding and cordiality among themselves and aim of the particular activity of the individual. The orientation directs them to maintain good attitude and motivates them to their duties/responsibilities. The orientation classes are organized for the particular workers of the different nationalities or the respective country directing them to honor each other's customs and traditions by maintaining harmonious and congenial atmosphere. It takes special care in briefing them to strictly abide by the guidelines in the field of their employment, with special reference to the Islamic principles for assignment in Saudi Arabia and or say the other Middle East countries.





Required **Documents**

According to Nepal government, we should maintain certain formalities before completion pre and final approval from Labor Department. Employer or recruiter should be verified following documents in recruiting procedure:

Consular Letter

This letter is issued by the employer addressing the Consulate General of the respective Embassy informing:

- The appointment of Stamford Bridge International Service as the lawful agent of the employer.
- Authorization to act on behalf of the employer and to carry your all visa formalities with the Embassy.

Demand Letter

A formal letter issued by the employer addressing Stamford Bridge International Service with full detail of:

- The job categories and number of workers.
- Monthly salary
- Contract period
- Working hours
- Description of all other facilities like food accommodation, medical and air passage

Power of Attorney

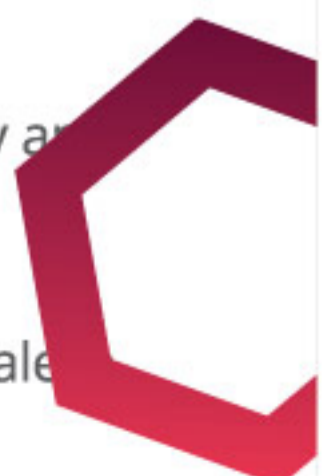
A letter issued by the employer authorizing Stamford Bridge International Service to act on behalf of the employer in recruiting the required number of workers and to carry out all necessary formalities related with the respective embassy and the related agencies of the government of Nepal.

Agency/Service Agreement

This agreement is made between the **Universal International** stating clearly and precisely all the terms and conditions regarding manpower supply from Nepal.

Employment Contract

Employment contract duly signed between the overseas employment and the Nepalese employee.



JobCategories

Building structure Construction, Contracting & Farming group

- ❑ Carpenters (Shuttering/Finishing)
- ❑ Masons- Foreman
- ❑ Masons-Construction Helper
- ❑ Masons- Tile/ Marble Fixer
- ❑ Masons- Brick Layer
- ❑ Painter (watt spray)
- ❑ Plumber, Welder, Steel Fixer, Pipe Fitter
- ❑ Electrician/ Foreman
- ❑ Technical Supervisor
- ❑ Farmer, Agriculture Labors
- ❑ Construction Labors & Cleaners

Hospital Group

- ❑ Doctors
- ❑ Laboratory Technician
- ❑ Radiography
- ❑ Pathologist
- ❑ Nurse - Male/Female
- ❑ Janitors
- ❑ Light Driver



Security Group

1. SECURITY OFFICER

Ex- British Army
Ex-Indian Army
Ex-Nepalese Army & Police Force
Ex-Local Security Company/Group 4 etc.

2. SECURITY SUPERVISOR

Ex- British Army
Ex-Indian Army
Ex-Nepalese Army & Police Force
Ex-Local Security Company/Group 4 etc.

3. SECURITY GUARD

Ex- British Army
Ex-Indian Army
Ex-Nepalese Army & Police Force
Ex-Local Security Company/Group 4 etc.

4. WATCH MAN

Ex-Indian Army
Ex-Nepalese Army & Police Force
Ex-Local Security Company/Group 4 etc.

“

find out what you like
doing best,
and get someone
to pay you for it.

”





JobCategories

Professional

- ❑ Civil Engineer
- ❑ Mechanical Engineer
- ❑ Chemical Engineer
- ❑ Electrical Engineer
- ❑ Agricultural Specialist

Vehicle/Heavy Equipment Operator

- ❑ Light/Heavy Vehicle-Operator/Driver
- ❑ Car. Van Minibus
- ❑ Heavy Equipment Operator
- ❑ Truck/Lorry/Trailer/forklift/Crane
- ❑ Motor/Grader/Dozer/Backhoe/Roller
- ❑ Bulldozer/Scrapper Operators
- ❑ Auto Mechanic
- ❑ Diesel Machine Mechanic
- ❑ Heavy Duty mechanic
- ❑ Oiler/Lubricants
- ❑ Taxi Driver

Office Personal Management Group

- ❑ Office Manager
- ❑ Asst. Manager
- ❑ Accountant, Cashier
- ❑ Secretary, Store Keeper purchasers
- ❑ Clerk, Typist
- ❑ Computer Operator
- ❑ Salesman, Operator
- ❑ Salesman, Office Boy
- ❑ Tea Boy
- ❑ Manager-Marketing, Sales, Admin

Supermarket

- ❑ Salesmen
- ❑ Check out Cashiers
- ❑ Trolley Boys
- ❑ Shelves Rack Organizers
- ❑ Cleaners
- ❑ Store Keepers

Care Givers

- ❑ Nanny
- ❑ Cleaners
- ❑ House Keeper

“

never do today that
which will become
someone else's responsibility
tomorrow.

”

11



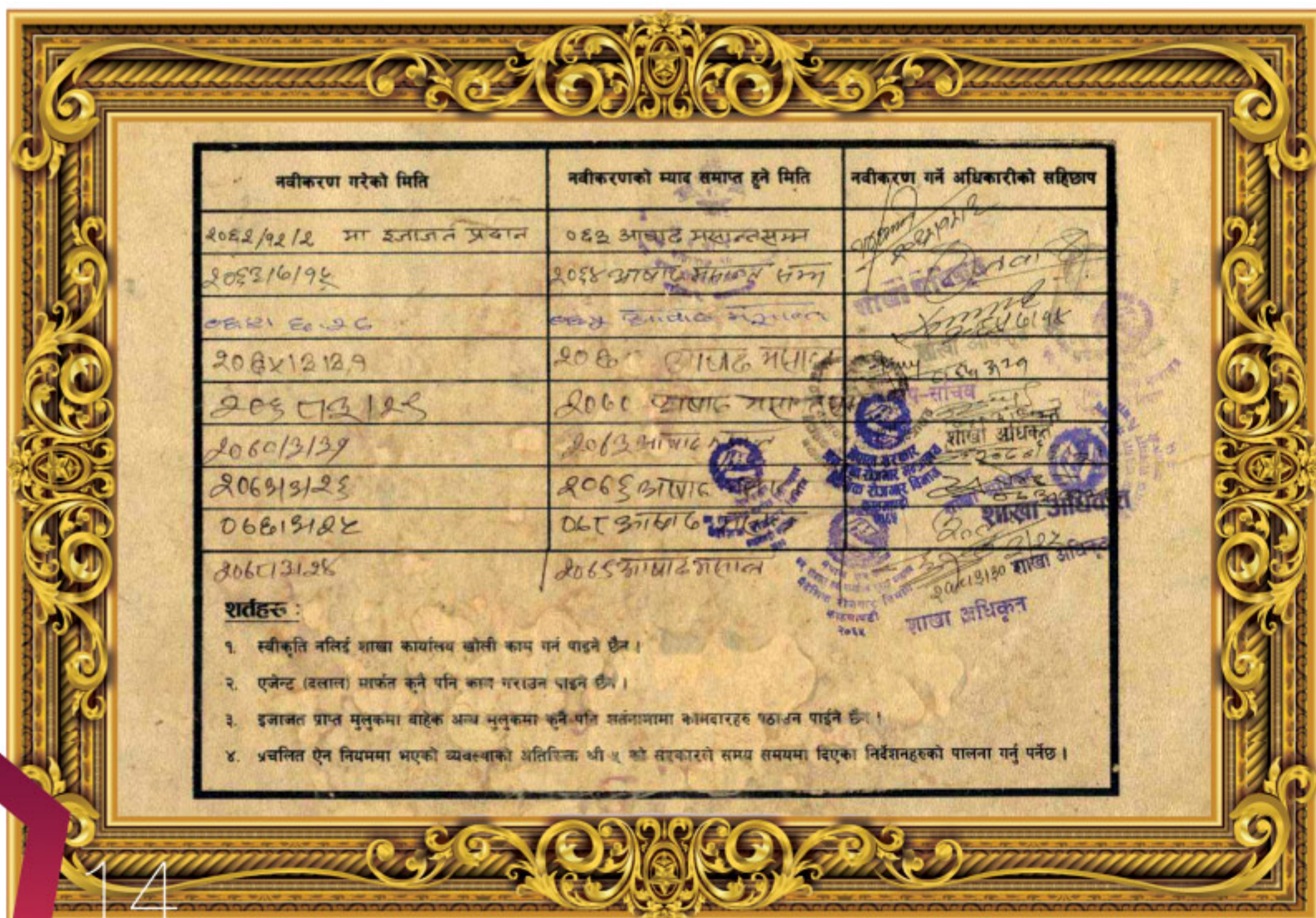
Licenses Certificates



LicensesCertificates



Licenses Certificates



Licenses Certificates

Distributed by:
 Nepal Natory Public Council
 S.N. 359144

His Majesty's Government
 Ministry of Industry, Commerce and Supply
Office of the Local Registrar
 (Official Seal)

Registration No.: 36862/062/63

Certificate of Incorporation of Company

This certificate of incorporation has been issued to M/s **Universal International Private/Public Limited** having incorporated it on **Monday, 21 day of November, 2005** pursuant to Sub-Section (1) of Section 5 of the Companies Act, 2005.

Date: Monday, 21-11-2005 AD
 (Signed)
 Asst. Registrar

Terms: The business as per the objectives of the Company should be carried out only after obtaining permission from the concerned body if it is required in accordance with the law because the registration of the Company shall not be deemed to have also been granted license for implementation of the objectives.

The Translation Copy is True and Verified:
 Signature: [Signature]
 Name: Chitra Sub. Thapa
 Date: 27 Jul 2021
 Certificate Number of the Notary Public: 1138
 Date of Expiry of Certificate: Jan. 05, 2022 AD
 Seal of the Notary Public

Distributed by:
 Nepal Natory Public Council
 S.N. 359145

Government of Nepal
 Ministry of Finance
 Department of Inland Revenue
 (Official seal)

Permanent Account Number (PAN) Registration Certificate

Photograph Sd.

Registration Date: 27 11 2005
 Day Month Year

PAN: 3 0 2 0 5 7 9 5 3

Office of Inland Revenue: IRO, Mahanajugunj

Name of Business: **Universal International Pvt. Ltd.**
 Type of Taxpayer: **Private Limited**
 Address: **Ward No. 03, Panipokhari, Metropolitan City: Kathmandu, Kathmandu**
 Business Activities: **Foreign Employment.**

Sd. Tax Payer's signature
 Sd. 01-07-2019
 Signature of Tax Officer

Rules to be abided by the taxpayer:

- Bill and invoice shall be compulsorily issued at the time of transaction.
- A person who is going to be registered in VAT, shall submit the statement of VAT and pay amount of VAT within 25 days after expiry of every tax period (every month or every two months or every four months).
- A person who is carrying on the business subject to excise duty, shall submit monthly statement and pay amount of excise duty within 25 days after expiry of every tax period.
- The return of every fiscal year shall be submitted by 31/03/2019.
- If tax return is not submitted and amount of tax is not paid in time, for interest and fine shall be imposed.
- This certificate shall be displayed at the place of transaction main office in manner conspicuous to all.
- Please keep contact with this office if there is any confusion.

The Translation Copy is True and Verified:
 Signature: [Signature]
 Name: Chitra Sub. Thapa
 Date: 27 Jul 2021
 Certificate Number of the Notary Public: 1138
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Nepal Short **Biography**

Capital

Kathmandu

Area

147, 181 Sq KM

Population

3.5 Millions

National Language

Nepali (Official)

Unit of Currency

NRs

Head of State

Nepal Government

Time Zone

+5.45 (GMT)

Climate

1. Winter : December - February
2. Spring : March - May
3. Summer: June - August
4. Autumn : September - November

Religion

Hindu (80.6%), Buddhist (10.7%), Muslim (4.2), Other (4.5%)

Major Industries

Tourism, Handicraft, Agriculture and water resources

Visa

Available at Nepal Embassy and Consulates abroad or on arrival at Tribhuvan International Airport in Nepal.

Visa Fee

US \$ 30 for single entry (valid for 60 days)



Tours in Nepal

Everest Mountain [Himalayan]

Everest Mountain Flight in Nepal is one of the world's most exclusive trip of a life time experience. Mountain flight to Everest take you deep into the Himalayas flying into the valleys close to the rock face as close as five nautical miles from the Everest itself.

About Nepal

Nepal, officially the Federal Democratic Republic of Nepal, is a country in South Asia. It is mainly in the Himalayas, but also includes parts of the Indo-Gangetic Plain. It is the 49th largest country by population and 93rd largest country by area. It is landlocked, and borders China in the north and India in the south, east and west, while Bangladesh is located within only 27 km (17 mi) of its southeastern tip and Bhutan is separated from it by the Indian state of Sikkim. Nepal has a diverse geography, including fertile plains, sub alpine forested hills, and eight of the world's ten tallest mountains, including Mount Everest, the highest point on Earth. Kathmandu is the capital and the largest city. Nepal is a multi ethnic country with Nepali as the official language.

The name "Nepal" is first recorded in texts from the Vedic period of the Indian subcontinent, the era in ancient India when Hinduism was founded, the predominant religion of the country. In the middle of the first millennium BCE, Gautama Buddha, the founder of Buddhism, was born in Lumbini in southern Nepal. Parts of northern Nepal were intertwined with the culture of Tibet. The centrally located Kathmandu Valley is intertwined with the culture of Indo-Aryans, and was the seat of the prosperous Newar confederacy known as Nepal Mandala. The Himalayan branch of the ancient Silk Road was dominated by the valley's traders. The cosmopolitan region developed distinct traditional art and architecture. By the 18th century, the Gorkha Kingdom achieved the unification of Nepal. The Shah dynasty established the Kingdom of Nepal and later formed an alliance with the British Empire, under its Rana dynasty of premiers. The country was never colonized but served as a buffer state between Imperial China and British India. Parliamentary democracy was introduced in 1951, but was twice suspended by Nepalese monarchs, in 1960 and 2005. The Nepalese Civil War in the 1990s and early 2000s resulted in the establishment of a secular republic in 2008, ending the world's last Hindu monarchy.

The Constitution of Nepal, adopted in 2015, affirms Nepal as a secular federal parliamentary republic divided into seven provinces. It remains the only multi-party, fully democratic nation in the world ruled by a communist party. Nepal was admitted to the United Nations in 1955, and friendship treaties were signed with India in 1950 and the People's Republic of China in 1960. Nepal hosts the permanent secretariat of the South Asian Association for Regional Cooperation (SAARC), of which it is a founding member. Nepal is also a member of the Non-Aligned Movement and the Bay of Bengal Initiative. The military of Nepal is the fifth largest in South Asia; it is notable for its Gurkha history, particularly during the world wars, and has been a significant contributor to United Nations peacekeeping operations.

Company
Profile

Recruitment
Procedure

Required
Documents

Job
Categories

Tours in
Nepal

Licenses and
Certificates



Universal
INTERNATIONAL PVT. LTD.

